

CHECKLIST TO BE SUBMITTED WITH Ph.D. THESIS

(To be completed by the research scholar)

1. Name of the Ph.D. Student: _____
2. Registration No: _____ 3. Roll No.: _____
4. School: _____ 5. Department: _____
5. Date of Admission: _____
6. Date of thesis submission: _____

Sl. No.	Documents**	Yes/ No/ NA
1	Four copies of thesis/ three in case of exemption of Co-Guide	
2	Eight copies of long abstract	
3	Soft copy of thesis uploaded in University repository (<i>In the soft copy, separate out each section of the thesis into an individual pdf file and save it as 01_title, 02_declaration, 03_certificate, 04_contents, 05_chapter1 etc.</i>)	
4	Soft copy of the long abstract (pdf file) uploaded in the University repository.	
5	Plagiarism report (issued by the Librarian, RGU)	
6	Duly approved Progress report (semester-wise)	
7	Course work clearance certificate/ Marksheet	
8	Attendance Certificate/ Completion of minimum residency	
9	Ph.D. pre-submission report	
10	Approval of change of Ph.D. Guide/ Co-Guide (if applicable)	
11	Publication/s (duly signed & attested by Guide and Ph.D. Student)	
12	At least Two National/International seminar certificates and abstracts/ full papers (as applicable) (duly signed & attested by Guide and Ph.D. Student)	
13	Duly filled-in Thesis Submission Form	
14	Thesis submission cum Viva-voce fee receipt	
15	No dues certificate	
16	Extension of PhD period (if applicable) with approval and re-registration details	
17	Total Fee Submission Certificate (From the date of admission to the date of submission)	
18	Copyright forms for digital archiving	

** All documents are mandatory. If exemption is requested in any document, approval from the competent authority must be furnished in support.

Signature of the Ph.D. Student with date: